

TOGETHERNESS

SPARE TIME

MOTIVATION

SPIRIT

SKILLS

MENTAL WELLBEING

STAY ACTIVE

# Volunteers Needed

*Help plan events*  
IN THE  
**MELIN**  
AREA

Get in touch to become an **Eventeer!** More contact methods on reverse

# 07483 300773

✉ [adminmcc@neatheast.co.uk](mailto:adminmcc@neatheast.co.uk)

Office: 01639 683 259

# Where do you fit in?

Our charity is going through an exciting period of change and are looking for new volunteers to help us make our community a better place to live.

If you have some time and the skills, we would love to hear from you. See an example of roles available below, other roles are available, please enquire. More info at [neatheast.co.uk/volunteer](http://neatheast.co.uk/volunteer)

## Assistant Treasurer

To provide support to the Treasurer in all manner of financial duties. Some experience of book keeping/accounts would be beneficial, along with working knowledge of MS Excel.

## Company Secretary

Assisting with general admin and secretarial duties. Good organisational and basic computer skills required.

## Trustee Director

Become a trustee and help run our charity by bringing your existing skills and enthusiasm. Required to attend monthly meetings. All backgrounds welcomed.

## Eventeer

Organised, dedicated and looking for a rewarding challenge?

Gain invaluable skills by becoming an instrumental part in planning and delivering our vibrant annual community events.

E.g. May Day in Melincryddan.

Join our team of committed volunteers who strive to make our community a great place to live.

## Community Befriending

Consider yourself a people person? Take part in our weekly project, working with lonely and isolated people within our community to build empowering friendship groups that will improve the quality of life, by going new places, meeting new people and learning new things.

This project is in its infancy. Help us reach its full potential!



## Digital Champion

Help people improve their digital skills by providing basic digital support. You don't need to be a computer whiz kid!

\*Travel expenses paid



## Eco Team Member

Participate in monthly litter-picks to clean up our community. Have other environmental issues? Help us grow this project.

In association with



Get in touch

✉ [adminmcc@neatheast.co.uk](mailto:adminmcc@neatheast.co.uk)

🌐 [neatheast.co.uk](http://neatheast.co.uk)

☎ **01639 683259**

Pop in...

**Melin Advice Centre**

**80 Briton Ferry Road**

**Neath**

**SA11 1AP**

🐦 @MCCNeath

📘 /MCCNeath

Melincryddan Community Conference

# Become a Digital Champion

Volunteer with

Melincryddan Community Conference

## Benefits include:

Increased Confidence

New Skills

CV Experience

Flexible Hours

Travel Expenses Paid For \*

Gain confidence and a good sense of purpose as you help others learn about the online world.

Build on your skills or even gain new ones, be part of a fun and engaging environment, meet other like-minded individuals and work to your own flexible hours. No hassle!

Come along and volunteer at our sessions. See our latest timetable at: [neatheast.co.uk/timetable](http://neatheast.co.uk/timetable)

\*Public transport expenses require clear receipt of travel

## Contact Naomi to get involved!

Get in touch

✉ [naomi.hammett@neatheast.co.uk](mailto:naomi.hammett@neatheast.co.uk)

🌐 [neatheast.co.uk/volunteer](http://neatheast.co.uk/volunteer)

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**Melincryddan**  
**Neath**  
**SA11 1AP**

☎ **07483 300773**

Universal Credit Claims

Job Searching

Downloading Apps

email

# Need tech help?

CVs

We can aid you with...

Computer basics

Storage Problems

Help using your own device

**Come along to one of our drop-in sessions. They're FREE**

Day	Session Time	Venue	Session Type
Monday	<b>9:00 AM - 11:30 AM</b>	Melin Technology Centre	IT Support
Monday	<b>10:00 AM - 12:00 PM</b>	Neath YMCA	Job Club*
Monday	<b>10:00 AM - 12:00 PM</b>	Port Talbot Library	MCC IT Support
Monday	<b>1:30 PM - 3:30 PM</b>	Pontardawe Library	MCC IT Support
Tuesday	<b>10:00 AM - 12:00 PM</b>	Melin Technology Centre	MCC IT Support
Tuesday	<b>1:30 PM - 3:30 PM</b>	Neath Library	MCC IT Support
Wednesday	<b>10:00 AM - 12:00 PM</b>	Neath YMCA	Job Club*
Wednesday	<b>10:00 AM - 1:00 PM</b>	Neath Library	MCC IT Support
Thursday	<b>10:30 AM - 1:30 PM</b>	Neath Library	MCC IT Support
Thursday	<b>10:00 AM - 12:00 PM</b>	Sandfields Library	MCC IT Support
Friday	<b>10:00 AM - 1:00 PM</b>	Port Talbot Library	MCC IT Support
Friday	<b>2:00 PM - 4:00 PM</b>	Neath Library	MCC IT Support

\*Job Club is run by Neath YMCA

We are always looking to expand and the timetable will vary.  
Visit [neatheast.co.uk/timetable](http://neatheast.co.uk/timetable) for the latest version.



# Melin Friendship Group

*Every*  
**Thursday at 2-4pm**

## *Come along*

If you would like to make some new friends and connect with other people in your community, come and join our new friendship group.

You can enjoy some light conversation in a relaxed environment with your Melin neighbours.

A warm welcome and refreshments are provided.

*Find us at*  
**Melin Advice Centre**  
**80 Briton Ferry Road**  
**Melincryddan**  
**Neath**  
**SA11 1AP**

**07483 300 773** 

**[naomi.hammett@neatheast.co.uk](mailto:naomi.hammett@neatheast.co.uk)** 

# Volunteer

*With*

**NEATH EAST  
ACTION TEAM**

Melincryddan  
Community  
Conference



**Volunteers needed for monthly litter picks and other  
forthcoming exciting environmental projects!**

*Help us clean up Neath!*

*Get in touch*

✉ adminmcc@neasteast.co.uk

🌐 neasteast.co.uk

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**Neath**  
**SA11 1AP**

# Rooms Available For Hire

We are currently hiring 2 rooms at the Melin Advice Centre and 1 IT suite at the Melin Technology Centre.

The rooms are priced at half day and full day, however an hourly rate can be negotiated if needed. Half day up to 3 hours, full day up to 7 hours. See prices below.

WiFi connection is available at all rooms.

- **Available from 9 to 5**
- **Monday to Friday**
- **Negotiable hourly rates**
- **Free WiFi**
- **Printing Available**

Melin Advice Centre, 80 Briton Ferry Road, Neath, SA11 1AP.  
Melin Technology Centre, Payne Street, Neath SA11 1SU

Room	Half Day	Full Day
<b>Interview Room</b>	<b>£20</b>	<b>£40</b>
The interview room consists of a table and 4 chairs suitable for working with 1 or 2 clients. The room has internet access via WiFi, and printing via WiFi.		
<b>Board Room</b>	<b>£22</b>	<b>£42</b>
The board room holds 12 seats by default. There are also spare tables; including several chairs to accommodate any extras. The room also features network cables, projector and printing via WiFi		
<b>Melin Technology Centre</b>	<b>£25</b>	<b>£50</b>
The MTC is a fitted IT suite that features 12 desktop workstations, smart whiteboard + projector, headsets for each workstation, printer and WiFi. Also has kitchen that can be filled refreshments on the day.		

For more information and to book, contact us via...



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@MCCNeath